**M E M O R A N D U M**

**TO:** Health Care Commission

 J. Scott Day

 Steve Dechant

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 Vicki Schmidt

 Heather Young

**FROM:** Mike Michael

**DATE:** April 10, 2019

**SUBJECT: Flu Vaccination Program**

Request for Proposal (RFP) EVT0006299 for a Flu Vaccination Program was released on January 8, 2019 and closed on March 4, 2019. Three (3) bids were received. Bids were received from BioIQ, Inc, Maxim Healthcare Services, LLC and OccuVax, LLC. The State Employee Health Plan (SEHP) began offering onsite flu vaccinations in 2009. In 2018 the onsite vaccinations were offered in 44 cities with 119 events and 5,454 individuals received their vaccination. The State Employee Health Plan staff held negotiation meetings with three (3) vendors. Following the meetings, the vendors were asked to provide additional information to clarify their bids, along with their best and final pricing.

In addition to pricing, other issues of specific focus were the vendor’s ability to handle the day-to-day administration and marketing of the program, the members registration process, vendor capability to provide flu vaccinations at additional sites including those with less than 20 employees.

**Recommendation:**

Staff recommends that BioIQ be awarded a three-year contract to provide the Flu Vaccination Program.